



Decalogue on Access to Public Information

01

Presumption of Openness

All information held by the State **is presumed to be public**, except for the exceptions provided by this law.

02

Transparency and Maximum Disclosure

Information under the control of institutions **must be disseminated openly** and in an understandable manner. Exceptions must be minimal, justified, and compatible with a democratic society.

03

Informality

The procedural rules for accessing information must facilitate the exercise of this right, and failure to comply with such rules cannot be an obstacle.

Obligated entities may not deny a request for information based on non-compliance with formal requirements or procedural rules.

04

Maximum Access

Information must be **published in full**, with the highest possible level of detail, and through as many available channels as possible.

05

Non-Discrimination

Information must be provided to all individuals who request it, under equal conditions, excluding any form of discrimination, and without requiring a reason or justification for the request.

06

Greatest Urgency

Information **must be published as quickly as possible**, within timeframes compatible with preserving its value.

06

Free of Charge

Access to public information **must be free of charge, with no costs** that could limit its exercise by the public.

08

Oversight

The procedural rules for acCompliance with the rules governing the right to access information will be subject to ongoing monitoring. Decisions denying access requests—as well as silence, vague, or inaccurate responses from obligated entities—may be appealed before the competent authority.

09

Accountability

Failure to comply with the obligations set forth by this law **will result in liability and the corresponding sanctions.**

10

Limited Scope of Exceptions

Restrictions on the right to access public information must be exceptional, previously established in accordance with the provisions of this law, and clearly and precisely defined. **The burden of proving the validity** of any restriction on access to information lies with the entity from which the information is requested.



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